

Wheeler Children's Centre

Key Worker Policy



A Unique child	Positive Relationships	Enabling Environments	Learning and Development
1.1 Inclusive practice 1.2 1.4 health and well-being	2.2 Parents as partners 2.4 Key person	3.2 Supporting every child 3.3 The learning environment	4.4 Personal, social and emotional development

Date: August 23

Review Date: August 24

Little Treasures at Wheeler Children's Centre fully supports the Revised Early Years Foundation Stage principle of partnership working and as such we have a comprehensive Key Worker Policy.

We believe that this enables us to meet the needs of every child and ensures that their well-being is given the highest priority. The Key worker is able to build a trusting, respectful and constructive relationship with parents which foster a genuine respect of their knowledge of their own children. The key worker opens clear channels of communication and becomes a familiar person for both the child and their family.

The key worker is responsible for observing, assessing and record keeping for each child in their care. This means that they can follow their children's lead, respond to their interest and make sure that their views are considered. They are expected to support play, extend play opportunities and interact sensitively at all times.

Little Treasures is committed to giving key workers time to support parents/carers in all aspects of child welfare including attendance at multi agency meetings, giving health guidance and support and advising on child development matters.

We recognise that Key Workers work shift patterns and also have annual holidays. To allow for these times children are also allocated a 'Significant Other', which ensures a continuity of care. The child's Key Worker may change as children progress through the Centre, but will support your child in any transition process.

It is our ultimate aim that the key worker becomes part of the child's extended family. This policy should be read in conjunction with the Key Worker responsibilities.